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MEMORANDUM FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT: Progress Report of the Executive for Inspection
and Security for the Month of February 1948.

I. PROGRESS FOR FEBRUARY

A. Status of Security within CIA

1. Interim measures have been established for the investigation of CIA personnel cases as a result of the withdrawal of the FBI investigative facilities as of January 1, 1948. Limited facilities do not permit full service as rendered by the FBI, however, it is believed that the present system may be adequate to meet this problem on a temporary basis. It is too early to determine whether or not the existing service will be sufficient to maintain the investigative case load on a current basis or whether additional means must be employed.

2. The Disaster Plan for CIA buildings has been placed into effect through the issuance of instructions and meetings with Emergency Officers of CIA, Police officials, Military police, FDA, and the Fire Department. The basic program has been set in motion and the necessary instructions set forth. The plan, however, requires considerable development within each area of CIA for evacuation of buildings, protection of highly sensitive material, and instructions within each area to personnel for the final implementation of the Disaster Plan. The Physical Security Division will follow up with each area of CIA to make certain that detailed implementation of the Disaster Plan is established and the responsibilities of the appropriate officials are outlined.

3. There is an increase of three in the number of security violations occurring during the month of February, for a total of 18 violations. Ten of the 18 violations occurred in GCHQ, and this problem has been discussed with GCHQ as to ways and means for reducing the number of violations. The remainder of the Agency showed considerable improvement in the reduction of security violations.

B. Accomplishments and Activities during February 1948

4. Investigations Division

a. Arrangements have been made with the Federal Bureau of Investigation for expeditious handling of name check requests and for the furnishing of security investigative information of special interest to this Agency.

Pages omitted

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h. During the month of February the Security Section made the following changes in safe operations:

| <u>Combinations Changed</u> | <u>Secondary Repairs Made</u> | <u>Major Repairs Arranged for</u> |
|---------------------------------|-----------------------------------|---------------------------------------|
| 170 | 37 | 7 |

i. Security Section performed the following indoctrination activity and handling of pass control:

| <u>Preliminary Indoctrination, Fingerprinting, photo- graphing, Security Agreement (including GSO)</u> | <u>Regular Badges Made and Issued</u> | <u>Limited Passes Made and Issued</u> | <u>Regular Badges Destroyed</u> | <u>Limited Passes Destroyed</u> |
|--|---|---|---|---|
| 200 | 113 | 2 | 38 | 2 |

6. Inspection and Audit Division

a. An inspection report was completed and distributed covering the handling and security of CIA shipments.

b. An investigation was conducted and report completed covering incident reported by the Department of the Army that a safe had been purchased from WAA by a private firm and upon being opened classified documents were discovered.

c. Continued training, indoctrination and study was conducted by members of the staff of the operations of CIA.

d. A number of discussions were held with appropriate officials to determine the extent and scope of the functions of inspection activities.

e. An audit of Special Funds accounts was initiated during the month by the staff of the Audit Division. The work thus far has been of a mechanical nature and no audit of any expenditure has been made for the purpose of passing judgment on its compliance with regulations. Progress has been positive but slow. Factors retarding progress have resulted from the numerous consolidations, expansions and other changes in accounting classification of salaries necessitated by changes in the Agency's organization; the large number of personnel terminations and lack of adequate information on payroll ledger cards; the substantial number of transfers of personnel between divisions and stations; and a lack of adequate desk and work space for audit personnel and equipment.

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